

Sberbank CZ, a.s. Client Form

Sberbank CZ, a.s. confirms that the said certificate applicant is a client of Sberbank CZ, a.s.

Information for certificate applicants (clients of Sberbank CZ, a.s.)

To issue a qualified certificate for an electronic signature, you will need to verify your identity in accordance with the relevant legislation of the Czech Republic and the EU. Be sure to take the following with you to the I.CA branch:

1. **This form** in paper or electronic form. To facilitate processing of the application, hand over the form to the I.CA operator.
2. **ID card** or passport.
3. Additional proof of identity (ideally a driver's license or other similar document with a photograph).
4. **Document proving the existence of an organisation** or company (original or officially certified copy of an extract from the Commercial Register or a trade license, etc.)

Note: Not required if the organisation is listed on the www.justice.cz site.

5. **Officially certified certificate of employment**, if the applicant is not listed in the extract from the Commercial Register. ([download the form](#))

Note: If the applicant's organisation is already in a contractual relationship with I.CA, it is not necessary to have an officially certified copy of the employment certificate.

6. **Officially verified power of attorney – representation of the company, if the applicant is not employed by the company** and requests that the name of the company will be stated in its qualified certificate, proves the relationship with the company by power of attorney. ([download the form](#))
7. **Cities, municipalities** – Resolution of the constitutive meeting of the council.

Information for the operator at the branch of První certifikační autorita, a.s. (I.CA)

1. Please release the **I.CA Premium USB** product that contains:
 - a. TWINS product (I.CA qualified and commercial certificate),
 - b. Plug-in chip card (snap-out chip that is inserted into the token),
 - c. USB token.
2. Issue certificates and HW to the account:

ID: 759780 – Sberbank CZ, a.s. – Self-paying clients

All information on the joint project of Sberbank CZ, a.s. and První certifikační autorita, a.s. can also be obtained at the Internet address: <https://www.sberbank.cz/cs-cz/esign>.